

K L G Capital Services Limited

Registered Office: SKIL House, 209 Bank Street Cross Lane, Fort, Mumbai- 400 023

Dear Shareholders,

As you all may be aware that Ministry of Corporate Affairs has taken a 'Green Initiative in Corporate Governance' by issuing Circulars 17/2011 and 18/2011 dated 21st April, 2011 and 29th April, 2011, whereby Companies are permitted to send Notices/documents including Annual Report comprising Balance Sheet, Profit & Loss Account, Directors Report, Auditors Report etc. in electronic mode (hereinafter 'the documents') provided the Company has obtained email addresses of its members for sending these documents through email by giving an advance opportunity to every shareholder to register their email address and changes therein from time to time with the Company.

Your Company welcomes the spirit of this green initiative, which will reduce paper consumption to a great extent and allow Shareholders to contribute towards a Greener Environment. This will also ensure promote receipt of communication by Shareholders and avoid their loss/ misplacement in postal transit.

Keeping in view the above, it is proposed henceforth to send the documents to the shareholders in Electronic Form, to the email address provided by you and made available to us by the Depositories. In this backdrop, we wish to intimate/request you as under:-

- (i) Shareholders holding shares in **demat form**, are requested to register/ update their e-mail ID with their respective Depository Participants, if not already done so.
- (ii) Shareholders holding shares in **physical mode** are invited to contribute to the cause of Green Initiative by submitting their email address and changes therein from time to time, along with details such as name, address, folio no., no. of shares held to the Registrars and Share Transfer Agents, M/s Link Intime India Pvt. Ltd. (Formerly Intime Spectrum Registry Ltd.), Address- A-40, 2nd Floor, Naraina Area, Phase – II, New Delhi – 110028. Phones: 41410592 – 94 , Fax No. : 91-011-41410591, Email: delhi@linkintime.co.in

Please note that if the documents sent to you in Electronic Form you will also be entitled to be furnished, free of cost, with a copy of the Balance Sheet of the Company and all other documents required by law to be attached thereto, upon receipt of a requisition from you, any time, as a member of the Company.

As a responsible citizen, we invite you to be a part of the "**Green Initiative**".

Thanking You,

Yours faithfully,

For K L G Capital Services Limited

Hemendra Singh
Whole-Time Director

Dat : May 30, 2011

Place : Mumbai